



# SSM INSTITUTE OF ENGINEERING AND TECHNOLOGY

Dindigul – Palani Highway, Dindigul – 624 002

10.02.2021

## Notice

It is hereby informed that the 8<sup>th</sup> IQAC meeting for the academic year 2020-21 (Even Semester) will be held on 18.02.2021 at 11.00 a.m. in the Institution. All the members are requested to attend the meeting and give your valuable suggestions.

  
Co-ordinator- IQAC

  
Principal



# SSM INSTITUTE OF ENGINEERING AND TECHNOLOGY

Dindigul – Palani Highway, Dindigul – 624 002

## Internal Quality Assurance Cell

Agenda for the 8<sup>th</sup> IQAC meeting to be held on 18.02.21 at 11.00 a.m

1. Welcome by the Chairman (Principal will be the Chairman)
2. To approve the proceedings of the 7<sup>th</sup> IQAC meeting and its follow up action
3. Submission of the report by the Chairman.
4. To submit and approve the minutes of Department Advisory Committee meetings of Departments of Computer Science and Engineering, Electronics and Communication Engineering, Automobile Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held after the 7<sup>th</sup> IQAC meeting.
5. To submit the details of action taken as per the directions of the Governing Council meeting held on 11.09.20.
6. To discuss and decide about the possible quality objectives of institution.
7. To read and ratify the letters received from AICTE, Anna University, Department of Higher Education, Government of Tamil Nadu and Directorate of Technical Education, Chennai.
8. To approve the resignation of the faculty who left the institution after the 7<sup>th</sup> IQAC meeting.
9. To approve the appointment of teaching faculty and non-teaching staff members after the 7<sup>th</sup> IQAC meeting.
10. To submit and ratify the audited statement for the financial year 2019-20.
11. To submit and approve the budget for the financial year 2021-22.
12. To submit and ratify the proceedings of the Feedback Review Committee meeting held on 08.01.21.
13. To submit the result of the Anna University Examinations held in November/December 2020.
14. To submit the proceedings of the Staff Appraisal Review Committee meeting held on 27.01.21
15. To submit and ratify the application submitted for NIRF ranking and AISHE survey.

16. To submit and analyse the CO, PO, and PEOs attainment and further action to be initiated.
17. To submit and analyse the MoUs signed by the various department after the 7<sup>th</sup> IQAC meeting and analyse the activities taking place as per the new and existing MoUs.
18. To ratify the proceedings of the all the committees.
19. To submit and approve the conduct of engineering events and events that come under various professional chapters.
20. To ratify the activities of the Alumini association.
21. Any other points with the permission of the Chairman.

  
**Co-ordinator- IQAC**

  
**Principal**



# SSM INSTITUTE OF ENGINEERING AND TECHNOLOGY

Dindigul – Palani Highway, Dindigul – 624 002

Proceedings of the 8<sup>th</sup> Internal Quality Assurance Cell Meeting held on  
18.02.21 at 11.00 a.m.

Venue: IQAC Hall (I floor)

Ref. No. SSMIET/IQAC/2020-21 /Even Semester

PRESENT: Dr. D. Senthil Kumaran, Chairman, IQAC, SSMIET.

Members present: 11

S. No.	Members	Name	Designation	Signature
1	Management Member	Mr. K. Shanmugavel	Executive Director, SSM Group of Mills	
2	Chairperson	Dr. D. Senthil Kumaran	The Principal, SSM Institute of Engineering and Technology.	
3	Coordinator	Dr. V. Shunmughavel	Professor & Head, Department of CSE, SSM Institute of Engineering and Technology.	
4	Teacher Member	Dr. G. Sankaranarayanan	Professor & Head, Department of Mechanical Engineering, SSMIET.	
5	Teacher Member	Dr. S. Karthigai Lakshmi	Professor & Head, Department of ECE, SSMIET.	
6	Teacher Member	Dr. K. A. Sundararaman	Professor & Head, Department of Automobile, SSMIET.	
7	Teacher Member	Prof. J. Srinivasan	Associate Professor, Department of English, SSMIET.	
8	Administrative Member	Mr. P. Ramasamy	Administrative officer, SSMIET.	
9	External Expert	Mr. G. Kamal Kumar	Managing Director, CGK Automation, Coimbatore	
10	External Expert	Mr. Ramasubramaniam	Managing Director, Mansco Fluidtek (P) Ltd,	
11	Alumni Member	Mr. K. Hariharasudhan	Director, Design and Development, K S & Sons Pvt. Ltd., Chennai.	

Points Discussed	Resolution
1) Welcome by the Chairman	Dr. D. Senthil Kumaran, Chairman of IQAC, welcomed all the members.
2) To approve the Proceedings of the 7 <sup>th</sup> IQAC meeting and its follow up action.	Reviewed and approved by the members.
3) Report and information submitted by the Principal.	The Internal Quality Assurance Cell appreciated the marked progress made by the institution and congratulated the efforts taken by the Member Secretary and the faculty members.
4) To submit and approve the Minutes of Department Advisory Committee meeting of all the Departments.	Reviewed and approved.
5) To submit the details of action taken as per the direction of the Governing Council meeting held on 11.09.20.	Reviewed and approved by the members.
6) To discuss and decide the possible quality objectives of the Institution.	After elaborate discussion, quality objectives were decided.
7). To read and ratify the letters received from AICTE, Anna University, Department of Higher Education, Government of Tamil Nadu and Directorate of Technical Education, Chennai.	After the discussion, it was approved by the Council.
8) To approve the resignation of the faculty who left the institution after the 7 <sup>th</sup> IQAC meeting.	Read and ratified.
9) To approve the appointment of teaching faculty and non-teaching staff members after the 7 <sup>th</sup> IQAC meeting.	Read and ratified.
10) To submit and ratify the audited statement for the financial year 2019-20.	Read and ratified.
11) To submit and approve the budget for the financial year 2021-22.	Reviewed and approved by the members.
12) To submit and ratify the proceedings of the	Read and ratified after the review of the

Feedback Review Committee meeting held on 08.01.21.	report.
13) To submit the result of the Anna University Examinations held in November/December 2020.	Members appreciated the performance of the students.
14) To submit the proceedings of the Staff Appraisal Review Committee meeting held on 27.01.21.	Reviewed.
15) To submit and ratify the application submitted for NIRF ranking and for AISHE survey.	Read and ratified.
16) To submit and analyse the CO, PO, and PEOs attainment and further action to be initiated.	After the discussion, it was approved by the Council.
17) To submit and analyse the MoUs signed by the various department after the 7 <sup>th</sup> IQAC meeting and analyse the activities taking place as per the new and existing MoUs.	Read and approved.
18)To ratify the proceedings of the all the committees and the activities of alumni association.	Read and ratified.
19) To submit and approve the conduct of engineering events and events that come under various professional chapters.	Read and approved.
20) Any other points with the approval of the Chairman.	Nil

  
Co-ordinator- IQAC

  
Principal